

	Title: Graduation Policy for Undergraduates	
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applies to all Villanova University undergraduate students.

III. DEFINITIONS

A **Degree Program** is defined as an approved academic program of study, outlined in the Villanova University Undergraduate Catalog,

The second degree will be awarded only if a student has completed 43 or more additional credits beyond the greater of the two program requirements and all other degree requirements as specified by the college.

A **major** is an area of specialized study that dictates the structure and requirements of the degree. Students may pursue 2 or more majors; however, the degree is awarded upon successful completion of one major as well as the successful completion of other minimum degree requirements as outlined in the undergraduate catalog.

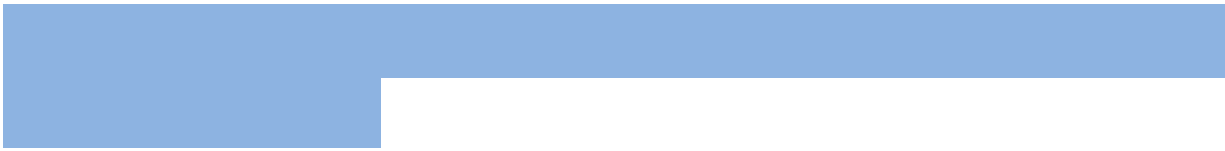
A **Certificate** is an academic award that can be obtained at the undergraduate level. Certificates are focused, structured, and interrelated sets of courses that enhance a student's experience in an academic area, address a professional development need, or provide preparation for specific degree programs. Certificates can be earned independently or in conjunction with a degree program.

The college offering the degree or certificate program bears the responsibility for authenticating completed program requirements. Changes or exceptions in course requirements for individual students must be documented in the academic record of the student.

IV. POLICY STATEMENT

Students are required to graduate at the end of the term in which all degree requirements are completed. Undergraduate students must meet the graduation requirements which are stated in the University Undergraduate Catalog associated with their entry year.

The deans shall send to the Registrar a list of all students in their college or school who have satisfactorily completed all their degree requirements by the official date of



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Advise students to graduate on-time, and if they do not qualify for admission to a graduate program, or do not want to enroll in graduate programs, they may pursue a second undergraduate degree, including the Bachelor of Interdisciplinary Studies offered by the College of Professional Studies. Another option is to enroll in one of the College of Professional Studies' credit-bearing Certificates. These certificates range from twelve to thirty credits. Finally, students may enroll in Post-Baccalaureate Individual Courses in the College of Professional Studies. Tuition is set at the College of Professional Studies rate listed on the Bursar's website.

Advise students who do not want to graduate early, to develop an "academic plan" with their advisor that has them complete degree requirements after four years or eight semesters of study. The academic plan will allow the student to complete degree requirements in the final semester when they also are completing their secondary major or minor or concentration. There are many reasons that students can graduate in less than four years including AP credits, summer school enrollment, and overloads.

VI. RELATED INFORMATION/FORMS

[Prospective Graduation Form](#)

[Change of Major Form](#)

VII. HISTORY

Academic Policy Committee Reviewed May 1, 2022

Council of Deans Approved August 24, 2023

Provost Approved August 24, 2023

President Approved November 8, 2023

Technical Revision Approved by Provost and Council of Deans May 22, 2024

Effective Date June 1, 2024

VIII. RESPONSIBLE UNIVERSITY DIVISION/ DEPARTMENT

Office of the Provost

Enrollment Management

IX. RESPONSIBLE ADMINISTRATIVE OVERSIGHT

The Office of the Registrar