

Villanova's College of Professional Studies

Paralegal Certificate Program Admission Requirements

The following items must be submitted as part of the application process:

1. **Proof of Baccalaureate degree from an accredited institution**
 - o Note: Unofficial transcript(s) may be submitted at the time of application for review; official transcript for your Bachelor's Degree must be submitted upon admission prior to registration.
 - o Send official transcripts to cps.info@villanova.edu

College of Professional Studies
Villanova University
800 E. Lancaster Ave.
Villanova, PA 19085

*Official transcripts have the seal unbroken (if hard copy) or the electronic file sent directly from the University or College.

* If Bachelor's Degree obtained from an institution outside of the US, transcripts must be evaluated by World Education Services (WES) or approved entity from [NACES](#). Please request a Full Report.

Applications for the Paralegal Program are reviewed on a rolling basis.

Transfer Courses:

Students may petition for Villanova to accept a transfer course from another ABA Approved Paralegal program. All policies related to the transfer of courses are found on our website.