

	<p>Online Non-Credit Programs</p> <p>Student Course Completion Summary (SCCS) Request Form</p>	<p style="text-align: center;">Directions</p> <p>To request a student course summary (SCCS), complete and sign this form, call 800-576-8532.</p> <p>Students who have completed online coursework can access the learning management system from the Classroom Management System at villanovau.instructure.com.</p> <p>Phone: 800742-1309* Fax: 800576-8532</p>
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Name:

Current Address:

Social Security Number (last 4 digits)
or Villanova Student ID Number:

Daytime Telephone:

Current Email Address:

Date of most recent course/term:

Course(s) enrolled in:

Your name and address at time of request:

Name:

Address:

Send _____ copy(s) of my SCCS to:

(Attach a separate sheet with any additional addresses. Be sure to indicate how many SCCS's should be sent to each.)

Use the space below for any special instructions:

Signature: _____ Date: _____

SCCS requests are normally processed within three business days.